MLA IFC Meeting Agenda (draft) <http://mlaif.pbworks.com/w/page/108551893/IFC%20Meeting%20Materials>

11-14-2016  
[start time] – [end time]  
Meeting location: gotomeetingonline  
Facilitator: Jim Kammerer  
Note taker:   
Invited attendees: Anne Kish, Lauren McMullen, Bobbi Otte, Dana Carmichael, Matt Beckstrom, Martha Thayer, Soozi Crosby  
Observers: Sheila Bonnand

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| Topic:  Time:  Action:  Leader: | Preparation by attendees | Proposed process |
| What changes, if any, should we make to agenda?  Time: 2 minutes Action: Decision  Leader: Jim | None | -Jim polls attendees |
| Shall we approve 08/03/2016 meeting minutes?  Time: 2 minutes  Action: Decision  Leader: Jim | [Read past meeting minutes](http://mlaif.pbworks.com/w/file/109979323/IFC_MeetingMinutes%20-%20DRAFT%208-3-2016.docx) | -Vote yeah/nay |
| How shall we spend the remaining $800 of IFC budget?  Time: 15 minutes  Action: Share info, seek input  Leader: Jim | -Think of ways to spend remaining budget.  -Research activities of IFC in other states | -Share info about $250 Freedom to Read Foundation organizational sponsorship.  -record list of suggestions  -make decision at next meeting |
| IFC award nominations due in December. Who should we nominate?  Time 15 minutes  Action: seek input  Leader: Jim | -[Review award criteria](http://mtlib.org/Handbook/Standing_Committees/awahon.asp#intfreeaward)  -Research potential nominees  -Ask other librarians for nominee suggestions. | -Note taker will record list of nominees  -Make decision at next meeting or via email polling. |
| How was 2016 Montana Banned Book Week?  Time: 10 minutes  Action: seek input  Leader: Lauren | -Review [MLA Facebook](https://www.facebook.com/groups/34421901898/) and Wired-MT posts.  -Imagine new ideas. | -Ask attendees what went well? What could be improved?  -Record input. |
| Who has submitted the IFC challenge report form? What is user experience (UX) of our [report form](http://mlaif.pbworks.com/w/file/fetch/105154752/Challenge%20Reporting%20Form.pdf)? Per MLA handbook, how has IFC reported library challenges this year to MLA president and the ALA IF Office?  Time: 15 minutes  Action: seek input, decision  Leader: Jim | -Review the report form  - | -Get input from anyone that has used report form.  -Discuss user experience, more changes? If so, what, and by whom?  -Suggest subcommittee work on it, if needed. |
| Is three enough for [MLA IFC panel discussion](http://mlaif.pbworks.com/w/file/112225777/2017%20MLA%20program%20proposal.rtf) at April 2017 Billings conference? Who else?  Time: 5 minutes  Action: seek input, decision  Leader: Jim | -Read MLA IFC panel discussion proposal written by Anne. | -Judy, Jim, and Anne on panel now?  --Who else? Lauren?  --Agree that panelists will meet separately from this meeting. |
| What went well this meeting? What should we do differently?  Time: 5 minutes  Action: Decision  Leader: Jim | None | --Attendees identify positive aspects and what could be done differently. |