



# Montana Library Association

*From the Mountains to the Prairies*

## **MLA BOARD REPORTS**

Office held/Chair of: Executive Director

Reported By: Debbi Kramer

Date: 6-16-2017

### **Progress or Successes Since Our Last Meeting:**

Attended Best Practices Financial Management: Systems for Success

Created policies to conform to IRS regulations for 501c3 nonprofit associations

Joined online “Thriving NonProfit” group of Executive Directors

Attending online advocacy webinars provided by several sources, possibility attending ALA Advocacy BootCamp

Attending online Montana State Librarian Chats

Attending online Montana State Library Commissioner meetings, listening sessions

Working with SLD co-chairs to facilitate Summer Division Retreat

Interviewed for article in *Rural Health Monitor*

<https://www.ruralhealthinfo.org/rural-monitor/delivering-health-information/>

Transferred MLA Quickbooks Records to Non-Profit Edition (easier to track programs, etc.)

Working on updating handbook—need Board guidance

Started Inventory – will share Physical Inventory Worksheets when completed

2017-18 Preliminary Budget created

### **New Issues:**

Numerous Policies need approval

Need Budget/Finance Committee clarification

Need Audit Committee filled

### **Board Action Requested:**

Policies need approval

Need Audit committee filled

2017-18 Preliminary Budget needs approval

### **Other Comments:**

**Financial Report: FY 2016 budget:** \_\_\_\_\_

**Amount spent:** \_\_\_\_\_

(If unknown, please contact Executive Director)

*\*Please attach your completed report and email it to MLA Secretary.*