



Montana Library Association

From the Mountains to the Prairies

MLA BOARD REPORTS

Office held/Chair of: Conference Planners Report

Reported By: Debbi & Doug Kramer

Date: April 9, 2018

On February 2nd we toured Holiday Inn, Great Falls as possible conference site.

As of today there are 245 registered conference attendees, 7 unregistered speakers, 18 vendor tables with 15 representatives (non-registered attendees)

Printed and filled registration folders for attendees and vendors

Ordered books and other items for MLA bookstore

Coordinated with Conference Planning Committee: speaker gifts, swag bags, welcome reception, tours,

Attained sponsorships from Overdrive—Kindle Paperwhite; SirsiDynix - \$500; Bozeman Public Library Foundation - \$500; ACLU-MT - \$1800;

Coordinated with Awards Committee for Awards Dinner, programs and plaques

Coordinated with hotel staff to complete Banquet Event Orders per timeslot and event

Signed up facilitators for each workshop

Printed room signs and vendor table signs

Printed names for membership drawings

Progress or Successes Since Our Last Meeting:

New Issues: Post-Conference Survey

Board Action Requested: No

Other Comments:

Financial Report: FY 2017 budget:

Amount spent:

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(If unknown, please contact Executive Director)

**Please attach your completed report and email it to MLA Secretary.*