

REQUIRED DOCUMENTS TO BE SUBMITTED WITH APPLICATION:

1. PLEASE ATTACH THE FULL BUDGET OF EXPECTED EXPENSES AND INDICATE WHICH EXPENSES YOU WILL COVER WITH THE GRANT. BUDGET ATTACHED:

- Yes
- No

2. PLEASE GIVE A FULL DESCRIPTION OF THE PROGRAM BY ATTACHING MATERIALS THAT DESCRIBE THE PROFESSIONAL DEVELOPMENT EVENT. DESCRIPTION ATTACHED:

- Yes
- No

3. PLEASE ATTACH A WRITTEN STATEMENT INDICATING THE SPECIFIC OBJECTIVES TO BE ACHIEVED FROM THE EVENT AND EXPLAIN HOW THIS WILL CONTRIBUTE TO YOUR PROFESSIONAL GROWTH, FUTURE GOALS AND CAREER DEVELOPMENT. STATEMENT ATTACHED:

- Yes
- No

4. PLEASE ATTACH A LETTER FROM YOUR SUPERVISOR OR BOARD INDICATING SUPPORT FOR YOUR ATTENDANCE AT THE INSTITUTE. LETTER ATTACHED:

- Yes
- No

APPLICANT'S SIGNATURE: _____ **DATE:** _____

PLEASE EMAIL (1) COPY OF THE COMPLETED APPLICATION TO: Pam Carlton (pamc@missoula.lib.mt.us)